



Commonwealth of Pennsylvania

Date: **January 18, 2019**
Subject: **Questions and Answers - RFP DEP/GTAC-7**
Solicitation Number: **DEP - RFP000752**
Opening Date/Time: **12/21/2019**
Addendum Number: **2**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation "Addendum" as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

I am enclosing the following information, which shall be considered an addendum to and part of the GTAC-7 RFP.

1. Written Questions and Answers received during the Pre-proposal Conference held on January 4, 2019 and through the JAGGAER system.
2. Pre-proposal Conference participant sign-in sheets and business cards. See attached document.
3. Pre-proposal Conference PADEP PowerPoint presentation. See attached document.
4. Pre-proposal Conference DGS - BDISBO PowerPoint presentation. See attached document.
5. Part I-10. Questions & Answers deadline to publish answers extended to 1/25/2019.

For electronic solicitation responses via the SRM portal:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- To attach the Addendum, download the Addendum and save to your computer. Move to 'My Notes', use the "Browse" button to find the document you just saved and press "Add" to upload the document.
- Review the Attributes section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

For solicitations where a "hard copy" (vs. electronic) response is requested:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date to the following address:

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.



Commonwealth of Pennsylvania

Very truly yours,

Name: Richard A. DeVore
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DEPARTMENT OF ENVIRONMENTAL PROTECTION
 GTAC7 PRE-PROPOSAL CONFERENCE, RFP#000752

JANUARY 4TH, 2019 @1:00 PM

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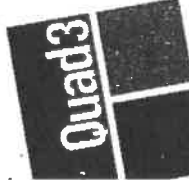
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January 18, 2019 Addendum #2

GTAC-7 Questions and Answers submitted during the Pre-proposal Conference, January 4, 2019 and through the JAGGAER system for the period December 21, 2018 to January 11, 2019. Please note this is only a partial listing of the total number (53) of questions submitted. In addition, Part I-10. Questions & Answers deadline to publish answers is extended to 1/25/2019.

Pre-Proposal Conference Questions:

1. If both Joint Venture members are already registered in the JAGGAER system, does the JV need a separate account?

Answer: If a new entity is created through the Joint Venture (JV), it must be registered with Jaggaer separately. Plus, the JV must have an approved SAP vendor number to be awarded a contract. If the parties to the JV retain individual status, at least one of the parties must be registered in the JAGGAER system.

JAGGAER System Questions:

1. Question regarding Teaming

This is a three part question. 1) Are offerors allowed to propose a team consisting of two consultants to serve as a single offeror (Team) on the contract? 2) If teams are allowed, does the team need to form a legal entity such as a Joint Venture (JV) or can the team just be contracted to each other? 3) If a legal entity, such as a JV, is required, does the legal entity have to be established by the time the proposal is submitted or can the teaming partners commit to the formation of the legal entity upon selection?

Asked 1/8/2019 at 1:57 PM by Christina Cummings
HDR, Inc.

Answer: Offerors should give careful consideration to RFP Section III-1, Statement of the Project and Section III-2, Management Summary. It is up to the offeror to determine its strategy within the guidelines of the RFP. In response to questions above:

- 1) *Yes, offerors may propose a "Team" arrangement, with the understanding that a team involves a prime contract/subcontract arrangement where one entity (the prime contractor) employs the services of separate legal entities (subcontractors).*
- 2) *Teams are not required to form a Joint Venture (JV). A joint venture is a partnership between two separate legal entities to form the prime contractor to work together on a specific contract. The joint venture is created by a contract between two entities that generally involves pooling resources into a common enterprise, sharing of profits and losses, and securing insurance in the name of the joint venture.*

As stated above, offerors are not required to form a JV. In addition, please see answer to Question No. 1 (above) of Pre-proposal Conference Questions.

2. Jaggaer Requirements for JVs

If both firms of a JV are already registered in the Jaggaer system, does the JV need a separate account or can either entity within the JV submit the bid on behalf of the JV?

Asked 1/8/2019 at 5:34 PM by Christine Quinn
O'Brien & Gere

Answer: Please see answer to Question No.1 (above) of Pre-proposal Conference Questions.

3. JV Registration/Bid through Jaggaer

If both firms of a JV are already registered in the Jaggaer system, does the JV need a separate account or can either entity within the JV submit the bid on behalf of the JV?

Asked 1/10/2019 at 11:51 AM by Christine Quinn
O'Brien & Gere

Answer: Please see answer to Question No. 1 (above) of Pre-proposal Conference Questions.

4. RFP-DEP/GTAC-7

If both Joint Venture members of a team are already registered in the JAGGAER system, does the JV need a separate account or can either entity within the JV submit the bid on behalf of the JV?

Asked 1/10/2019 at 4:06 PM by Sheri Swope
MICHAEL BAKER INTERNATIONAL INC

Answer: Please see answer to Question No. 1 (above) of Pre-proposal Conference Questions.